

9 July 1981

MEMORANDUM FOR: Members, DCI Committee on Compartmentation

STAT FROM:   
SA to the DCI for Compartmentation

SUBJECT: Disposition of APEX Training/Administrative Materials

1. This memorandum provides disposition instructions for APEX training and administrative materials. The DCI, on 5 March 1981, canceled APEX implementation and the White House, on 29 June 1981, rescinded that portion of PD/NSC-55 which established the APEX System. The materials that were distributed were of three general types: printed matter which included such items as cover sheets, nondisclosure forms with legal instructions and indoctrination/termination memos, manuals and handbooks; rubber stamps for marking caveats and controlling purposes; and briefing materials consisting of TV video cassettes, 16 mm films and 35 mm slide/vignette formats with associated 1/4" audio cassettes.

2. Please instruct the various organizations under your cognizance to dispose of this material as indicated below. I ask that the rubber stamps and certain briefing materials, as identified, be returned to CIA because they can be reused, reducing the overall cost of APEX.

3. Disposition instructions:

Printed Matter

To be disposed of locally as determined by you or your organizations in accordance with local directives.

Rubber Stamps

The handles and bases can be reused. If deemed cost-effective, remove the rubber stamps and forward the handles and bases to:

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Room 100, Central Building  
CIA Headquarters  
Washington, D. C. 20505

TV Video Cassette and 16 mm Film

Return to:

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[Redacted]  
Pictorial Services Division  
Room 1 E 4822  
CIA Headquarters  
Washington, D. C. 20505

1/4" Audio Cassettes

Return to:

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[Redacted]  
Room G67  
P&PD Building  
CIA Headquarters  
Washington, D. C. 20505

35 mm Slide/Vignettes

Dispose of locally in accordance with local directives.

4. Your cooperation in this venture is appreciated. The savings, especially in the reuse of video and audio cassettes will be substantial.

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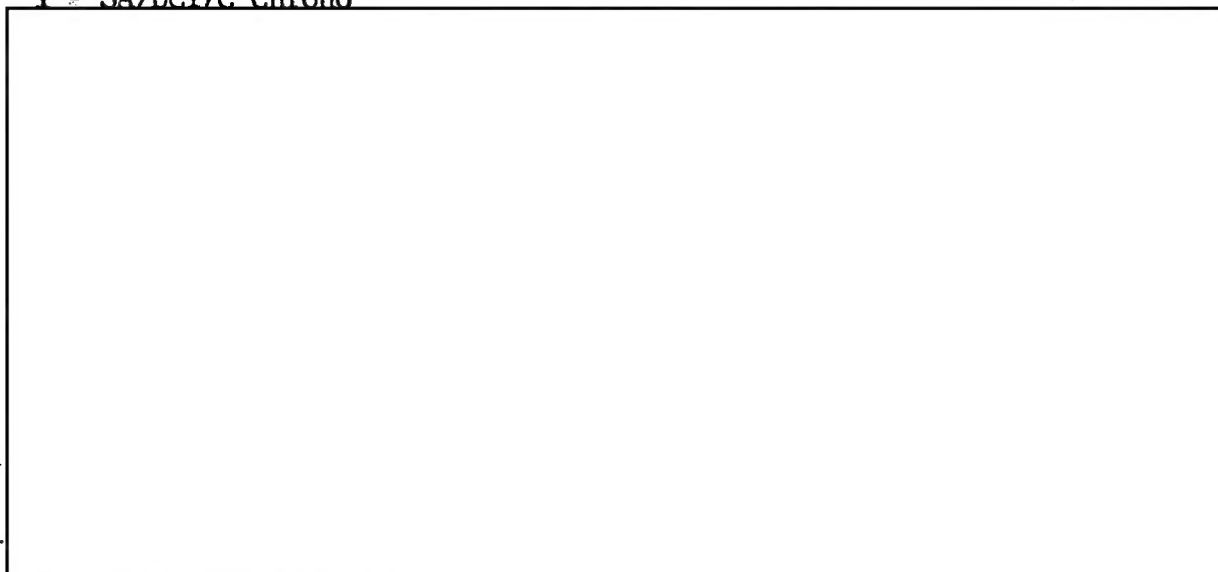
O/SA/DCI/[Redacted] mjp (8 July 81)

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1 - Executive Registry